



Maori Standing Committee

Minutes 13 February 2012

- Present:** Haami Te Whaiti (Chair), Dane Rimene, Trevor Hawkins, Cr Jephson, Terry Te Maari, Lisa Pirere, Cr Robertson, Liz Watson and Alex Webster.
- In attendance:** Adrienne Staples (Mayor), Dr Jack Dowds (Chief Executive Officer), Glenn Bunny (Group Manager Planning and Environment) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:00pm and 7:10pm, except where expressly noted.

PUBLIC BUSINESS

Haami Te Whaiti opened the meeting with a karakia. Mr Te Whaiti welcomed Terry Te Maari to the meeting and advised that he would be replacing Niniwa Munro as Kohunui Marae's representative.

1. APOLOGIES

MSC RESOLVED (MSC 2012/01) to receive apologies from Gray Carter and Janine Adams.

(Moved Cr Jephson/ Seconded Webster)

Carried

2. PUBLIC EXCLUDED

2.1 Subdivision proposal for Burt Tyers property at Tora

MSC RESOLVED (MSC 2012/02) that the public be excluded from the following part of the meeting and that Section 7 (2) (ba) – sensitivity of locations of waahi tapu be added to the reasons for passing this resolution.

(Moved Cr Robertson/ Seconded Webster)

Carried

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
2.1 Subdivision proposal for Burt Tyers property at Tora	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Protection of privacy of natural persons.	Section 7(2)(a)
Conduct of commercial activities and negotiations.	Section 7(2)(h), (j)
Sensitivity of locations of waahi tapu	Section 7(2) (ba)

MSC RESOLVED (MSC 2012/03) to come out of the public excluded section of the meeting.

(Moved Cr Jephson/ Seconded Webster)

Carried

3. PUBLIC PARTICIPATION

There was no public participation.

4. MAORI STANDING COMMITTEE MINUTES

4.1 Maori Standing Committee Minutes – 28 November 2011

MSC RESOLVED (MSC 2012/04) that the minutes of the Maori Standing Committee 28 November 2011 be confirmed as a true and correct record.

(Moved Webster / Seconded Cr Robertson)

Carried

4.2 Matters arising

There were no matters arising.

4.3 Action items

The committee agreed that the open actions should be closed and that the Group Manager Planning and Environment would update the committee if there was movement by the applicants.

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5. OPERATIONAL REPORTS – COUNCIL OFFICERS

5.1 Officers' Report

The committee expressed an interest in having a site visit of Council's wastewater treatment plant in Martinborough but elected to wait until after a stakeholder meeting which was planned for February. Discharge of treated waste on Pain Farm was also discussed.

MSC RESOLVED (MSC 2012/05):

1. To receive the Officers' Report.

(Moved Watson/ Seconded Pirere)

Carried

2. Action 53: Provide feedback from GWRC on the draft AEE wastewater consent variation document at the next MSC meeting; G Bunny

5.2 LTP Meeting Notes

Mr Te Whaiti acknowledged Janine Adams and The Group Manager Planning and Support for organising the LTP hui. The Group Manager Planning and Environment asked the committee to prioritise key issues.

The committee combined the following points to make priority themes:

a. Wastewater treatment (items 10, 12, 16, 3)

- No sewer release to rivers and waterways
- No impact of sewer to receiving environment
- Management of farm nutrient runoff
- Mauri of water

b. Recognition, promotion and protection of Maori heritage and cultural assets (items 24, 5, 22, 21)

- Telling 'our story'
- Iconic place
- Heritage park – accessibility of some sites
- Protection of significant sites
- Kaitiakitanga

c. Maori health and care of aging population (items 25, 9)

d. Recognition of Marae as a community asset (item 5)

- financial and promotional assistance
- community partnerships with Marae
- transfer of skills/resources from Marae to community

MSC RESOLVED (MSC 2012/06) to receive the LTP Meeting Notes report.

(Moved Pirere / Seconded Watson)

Carried

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5.3 Schedule of Ordinary Meetings 2012

It was noted that there was an error in the calendar in Appendix 1. The first meeting on the list was not for the Maori Standing Committee but was for the Martinborough Community Board.

MSC RESOLVED (MSC 2012/07) to receive the Schedule of Ordinary Meetings 2012 report.

(Moved Webster / Seconded Cr Robertson)

Carried

5.4 Tora Music Festival Update

The Group Manager Planning and Environment expanded on the report and answered questions.

MSC RESOLVED (MSC 2012/08) to receive the Tora Music Festival Update report.

(Moved Hawkins / Seconded Cr Jephson)

Carried

Haami Te Whaiti closed the meeting with a karakia.

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

DISCLAIMER

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Maori Standing Committee
Actions from
19 March 2012

Ref #	Meeting	Date	Action Type	Responsible Manager	Resolution Number	Action or Task details	Status	Notes
53	MSC	13-Feb-12	Action	Glenn		Provide feedback from GWRC on the draft AEE wastewater consent variation document at the next MSC meeting	Open	Feedback from GWRC not yet received.

MAORI STANDING COMMITTEE

19 MARCH 2012

AGENDA ITEM 5.1

OFFICER'S REPORT

Purpose of Report

To update members on the Corporate Support, Infrastructure and Services and Planning and Environment Group activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the information.*

CORPORATE SUPPORT GROUP

1. Executive Summary

Since the last report the LTP has dominated proceedings – so in terms of words – not many - but lots going on including all the public meetings and workshops.

Apart from the LTP, the other key matter for this year is the replacement of the computer operating system. A (Request for Proposal) RFP is due to go out this week to a selected group of three vendors in accordance with Councils purchasing policy.

The final project for the near future will be the analysis and replacement of our photocopier fleet.

2. Discussion

2.1 LTP

The LTP is moving forward as planned and there are no anticipated issues that would hinder meeting the statutory deadline of 30 June, with the target adoption date of 27 June.

The series of targeted consultation meetings has been completed and a number of themes have come out of these. The output of these meeting will be discussed further and incorporated into the LTP where able

2.2 Operating system replacement

As you are aware, the current ACS local authority software suite has been phased out by the new owners and in terms of council policy a closed RFP will be carried out.

The RFP will really only cover replacement of the existing software suite – it is not anticipated any additional functionality will be purchased. It is not anticipated a document management system will be included as part of this purchase, but compatibility with document management systems will be a criteria of the RFP (in reality these days, all systems have the ability to interface with other systems).

Limited guidance from Splice Group has been sought, however it is anticipated we will not require much in the way of external assistance. Splice Group were recommended by MDC and have experience in this area.

The following table outlines the broad timetable:

Description	Duration	Timeframe – no later than
RFP Preparation	5 weeks	27 February 2012
RFP Response time	4 weeks	23 March 2012
RFP Evaluation	1 week	30 March 2012
Shortlist – 2 Suppliers		30 March 2012
Product demonstrations and site visits	2 weeks	18 April 2012
Decision – recommendation to Council		4 May 2012 (For 16 May Council Meeting)
Implementation	?	To be decided

2.3 Rate Arrears

Efforts continue on rate arrears. We are not able to generate a usable report until after the instalment is due.

I have been in discussion with MDC over collection procedures and while we are generally following the same procedures, we may need to take a stricter line in how we follow the arrears up. That said it has taken many years of consistent pressure by MDC to achieve their low level of arrears.

2.4 Financial Statements for the six months ended 31 December, and seven months ended 31 January 2012

The financial statements for the six months ended 31 December are presented for the record, no analysis has been carried out on these statements.

The financial statement for the seven months ended 31 January will be tabled with full analysis, following discussion with the risk and audit working party.

2.5 Photocopier Leases

A number of the leases for the large photocopiers have run out and an analysis of new requirements will be carried out.

We are now able to utilise the all of government GSB contracts which should generate some savings.

Contact Officer: Paul Crimp, Group Manager Corporate Support

INFRASTRUCTURE AND SERVICES GROUP

1. Executive Summary

1.1 Consents

Consent management work continues to bring a focus to what needs to be achieved during the coming year particularly in regard to Councils water race systems. A further meeting was held ahead of Christmas with steering group members and interested parties where information was provided in regard of land treatment and progress achieved at date with the various consent renewals.

Delays continue to be experienced with lodgement for the Greytown WWTP.

Preliminary documentation has been lodged with the Regional Council for the AEE Application required for the Martinborough WWTP consent renewal.

1.2 Facilities and Utilities contract renewal

Work is continuing on the development of the new contracts for the Facilities management and utilities contracts for council. Following the in-house workshop and more detailed discussions the current contract with Transfield will be tendered in a new format. The key changes are;

- Current contract split into two contracts, being Utilities and Facilities Management (FM).
- The Facilities Management will be inclusive of buildings (not currently covered) as well as Open spaces, pools, playgrounds and other areas currently covered under the current specification.
- An Expression of interest (EOI) and Request for price (RFP) process will be followed with a recommendation to council to be accepted at the August meeting and contract initialisation in September.

1.3 New Zealand Transport land transport plan (NZTA LTP)

The draft NZTA LTP has been submitted and an audit review undertaken. This plan covers the next 3 years expenditure and is a rolling program which allows for funds to be moved between years. This is the final year of the last 3 year program and the new LTP includes the return of \$730,000 for the 2010/12 period. This has resulted from unfunded subsidies and special purpose road funds unspent.

1.4 GIS Shared service

The regional GIS project is well underway. There have been delays with the full adoption by SWDC due to the accessibility of the ACS data and incorporation into the system. GIS is a valued tool in data management and underutilized both regionally and internally.

As this project develops linkages will progress to incorporate various sources of data available; e.g. RAMM, Water rates and maintenance costs. The system will then provide a strong base for optimum decision making and ease of communication as well as a source of public asset information.

1.5 Civil Defence Emergency management

The shared service is still developing both area wide and regionally. Recent drive-overs have been done reviewing Tsunami signage and locations of safe havens. The Regional structure is still being reviewed and implemented which will affect the final area (Masterton, Carterton and South Wairarapa) structure and roles.

1.6 Rural Fire

The service for rural fire has been delivered through the Wairarapa Rural Fire and has dealt with recent incidents independent of councils command and control. These incidents have been anecdotally seen to have been successful.

1.7 Asset Management Planning

The recent rewrite of the 3 major APM's (Water, Waste water and roads) has been completed in draft with the first sent to Audit New Zealand on January 30.

A new set of spread sheets are being developed to assist in the long term modelling of all of councils assets allowing

The modelling module can be linked to other systems or it can act as a stand-alone generic financial modeller. That is it can be used in conjunction with any other system or source of asset condition information to produce financial forecast outcomes.

In broad terms the Moloney financial modelling package is a network-based system that has two separate modelling paths, both of which commence with the present condition distribution of the asset set. One path predicts the capital renewal expenditure requirement necessary to maintain the asset set within a selected condition. The other predicts future asset condition based on a proposed capital renewal expenditure profile.

This will allow council to view all its assets together with the renewal and maintenance costs as a combined group. The input of data will continue and be reviewed over the next 3 months.

2. Utilities

2.1 Wastewater

2.1.1. Operations

Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period with no non-compliance issues reported.

There were 6 pipeline blockages were reported and rectified during the period.

2.1.2. Capital

Planning processes, development of resource consent applications and the delivery of new infrastructure continued across Council's wastewater treatment sites.

- Greytown Wastewater Treatment Plant. The affected party consultation process is almost complete. Delays however due to concept refinement and technical agreement in regard to long term river discharge continue to occur pushing back the timeline for application lodgment to April 2012. Pre-circulation of the draft AEE to interested and affected parties is planned ahead of application lodgment.
- Martinborough Wastewater Treatment Plant (consent variation works). Previously reported that all physical works as required via the variation are complete. The variation also required that the Preliminary and Draft AEE for the new consent application be submitted by 10th January 2012. This was achieved although not as complete even in draft form as was anticipated. It is expected further consultation will occur with the consenting authority and affected parties prior to full lodgment in April 2012.
- Featherston Wastewater Treatment Plant. The UV plant was commissioned prior to Christmas (the provision of this was a condition of the consent variation approved in 2010). Early results are promising with good reductions in pathogen counts being recorded.
- Efforts to prepare a draft AEE by no later than 25 February 2012, being six months ahead of the consent expiry date with the full AEE and application to be submitted by 1 June 2012 were being applied however due to resourcing issues over the holiday period it will now not be possible to meet this timeline. Council must however have a final AEE submitted by no later than June 01 2012. It is proposed where appropriate to deliver a similar level of reporting for the draft AEE to that proposed for the Martinborough site.
- The FWT trial continues after some further modifications aimed to minimise short circuiting and achieve maximum benefit from the floating mats.

2.2 Water Supply

2.2.1. Operations

A graph of water consumption is attached; it indicates typical use for the time of year and season however it is noted that consumption in Greytown increased markedly ahead of Christmas. Leak detection observation in the New Year was unable to establish significant leakage in the urban reticulation systems.

No non-compliance exceedances were reported during the period.

2.2.2 Pirinoa Water Supply

A meeting took place with users of the Pirinoa Water Supply over the holiday period.

This supply is not owned by Council and is operated by a user representative resident at Pirinoa. Council provides monitoring services and covers maintenance costs for the system. An annual charge is applied to all users of the service to cover these costs.

It is apparent that the supply is stretched to its capacity limits from time to time by non- domestic use (Public Hall functions) and consideration should be given to providing more treated tanked water storage(an additional 22,500 litres) as a first step.

For some time officers have felt that the local maintenance responsibility(filter maintenance and back washing) should be undertaken by others to ensure quality and compliance of supply e.g. There were two detected exceedances (E Coli 1) in 2011 where the District Health Board had to be notified.

The Pirinoa School is connected to the supply and as such some weight ought to be given to ensuring that the appropriate systems and resources are in place to adequately reduce the risk of producing unacceptable drinking water.

In regard of any supply upgrade Council might like to consider whether or it will assist with or cover the funding of additional storage (expected to be around \$5000 complete).

2.3 Water Races

Water races operated normally during the period.

Further consultation with water race users will be commenced with public meeting (s) scheduled in the next month ahead of the adoption of a new draft bylaw (subject to a full round of public consultation as required by the Local Government Act).

2.4 Waste Management

2.4.1. Operations

Services are being delivered as normal with some changes planned to be made to collection routine in the Greytown business area.

The two extra collections planned for the coastal areas over the holiday were implemented. Bylaws officer reported that heavy loads were experienced in the coastal public areas over the Christmas /New Year period.

Waste export and recycling tonnage data for the period is attached.

2.4.2. Consents

The operative consent for the Martinborough Transfer Station which includes management of the closed landfill site was lodged before Christmas. Council has been asked for further information in regard of landfill closure management planning and green-waste covering procedures. These questions are being addressed with staff assistance by our consultant planner, Opus International Consultants.

3. Roothing

3.1 Roothing Maintenance by Oldfields

The effectiveness of routine grading is restricted by generally dry conditions, but that said, we had sufficient rain in early January to cause slips and flooding.

In addition to routine grading, Oldfields have been repairing potholes and signs and painting sight rails and posts.

The heavy rain in early January was wide spread through the south and east of the district and caused slips on Cape Palliser Rd, White Rock Rd, Haurangi Rd, Tora Te Awaiti Rds and Pahaoa.

Clearing slips and culverts took two weeks.

Oldfields are now engaged on pavement repairs and berm mowing. Some berms were missed in early December and a complete recut is scheduled for February as grass growth has continued.

3.2 Shape Correction Contract – Fulton Hogan

Two thirds of the way through. Target completion date in four weeks. White Rock Road, Stages 1 and 2 complete. Lake Ferry Road, Stages 3 to 5 in progress.

3.3 Update on HPMV progress

Opus is assessing SH53 for an HPMV route and the benefit cost ratios for that. If this is positive then an assessment will be done on Kahutara Road.

4. Parks and Reserves

4.1 Street Cleaning

Street cleaning needs further attention by Transfield. Kerb and channel cleaning and removing debris from sump grates contribute to the poor performance of the stormwater during heavy rain. Quarterly cleaning of all kerb and channel in the three towns is scheduled to start in the first week of February.

4.2 Maintenance

Routine maintenance of parks and reserves is generally satisfactory with Transfield making an extra effort with the Greytown cricket pitch.

5. Property and Facilities

5.1 Properties

- 24 hour toilet in Featherston is closed due to a fire.
- Featherston Play Centres lease was not renewed and they have moved out of the Anzac Hall and keys returned.

5.2 Pensioner Housing

There are 2 flats (bedsits) vacant in the Burling Flats, Featherston. Remaining flats all tenanted. Burling flats 2 and 8 are leaking again. New roofing is needed particularly on Units 1 & 2 and Units 7 & 8.

5.3 Swimming Pools

Featherston Pool has issue with new concrete division wall. The glass beading to stop skidding has not worked so a thin layer of sand is going on to roughen the surface up. Featherston had a break-in where money was taken and the first aid kit.

5.4 Leases and Licenses

A few renewals accepted for leases and licenses which were due to run out 31 January 2012.

6. Libraries

Refer Appendix 1 for statistics on all libraries:

- Issues
- Transactions
- New Borrowers
- Wifi Internet Usage
- Summer Reading Programme
- Door Count

7. Appendices

Appendix 1 – Library Statistics

Appendix 2 – Monthly Water Usage

Appendix 3 – Waste Exported to Bonny Glen Including Recycling

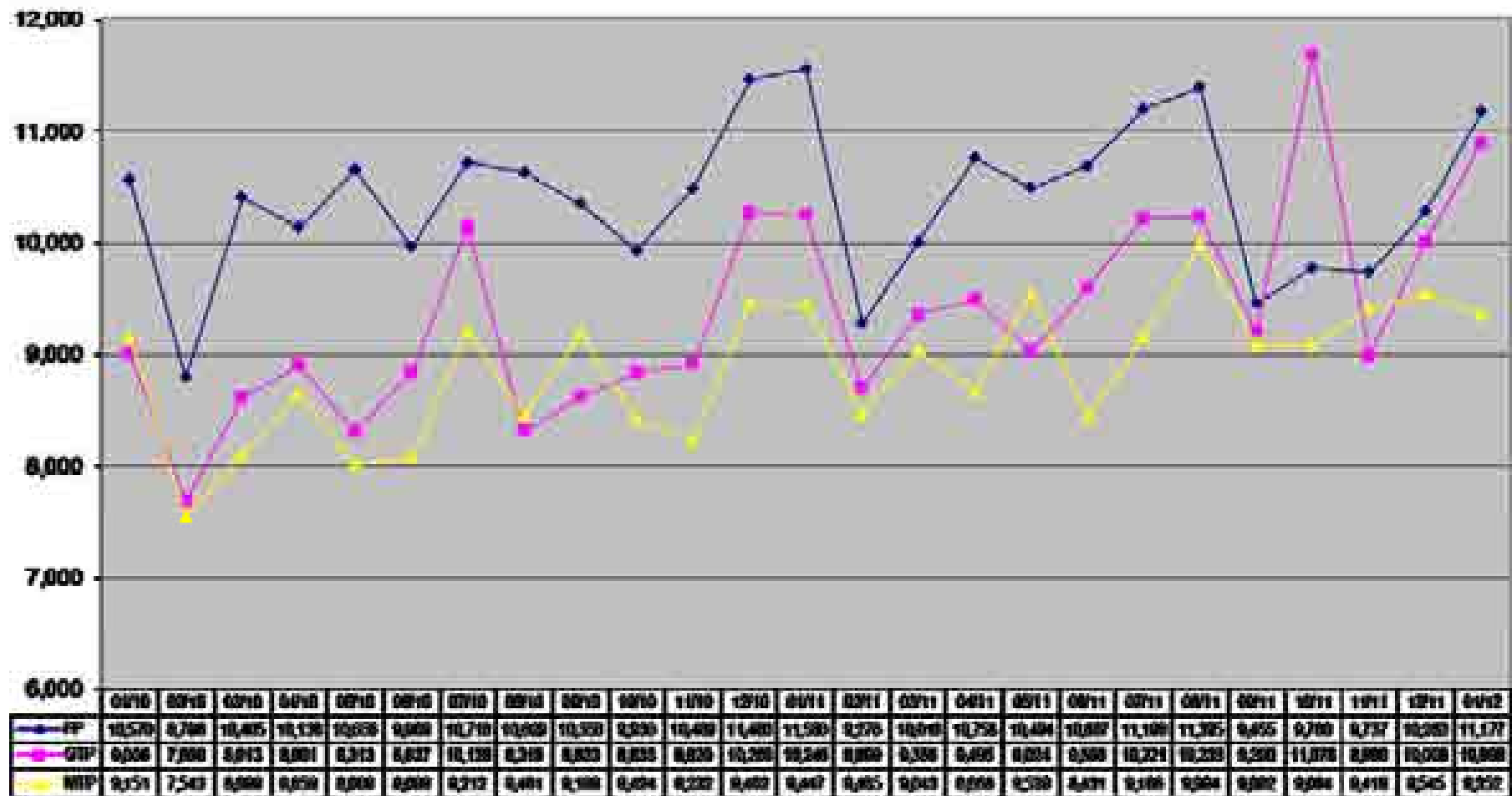
Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Appendix 1 – Library Statistics

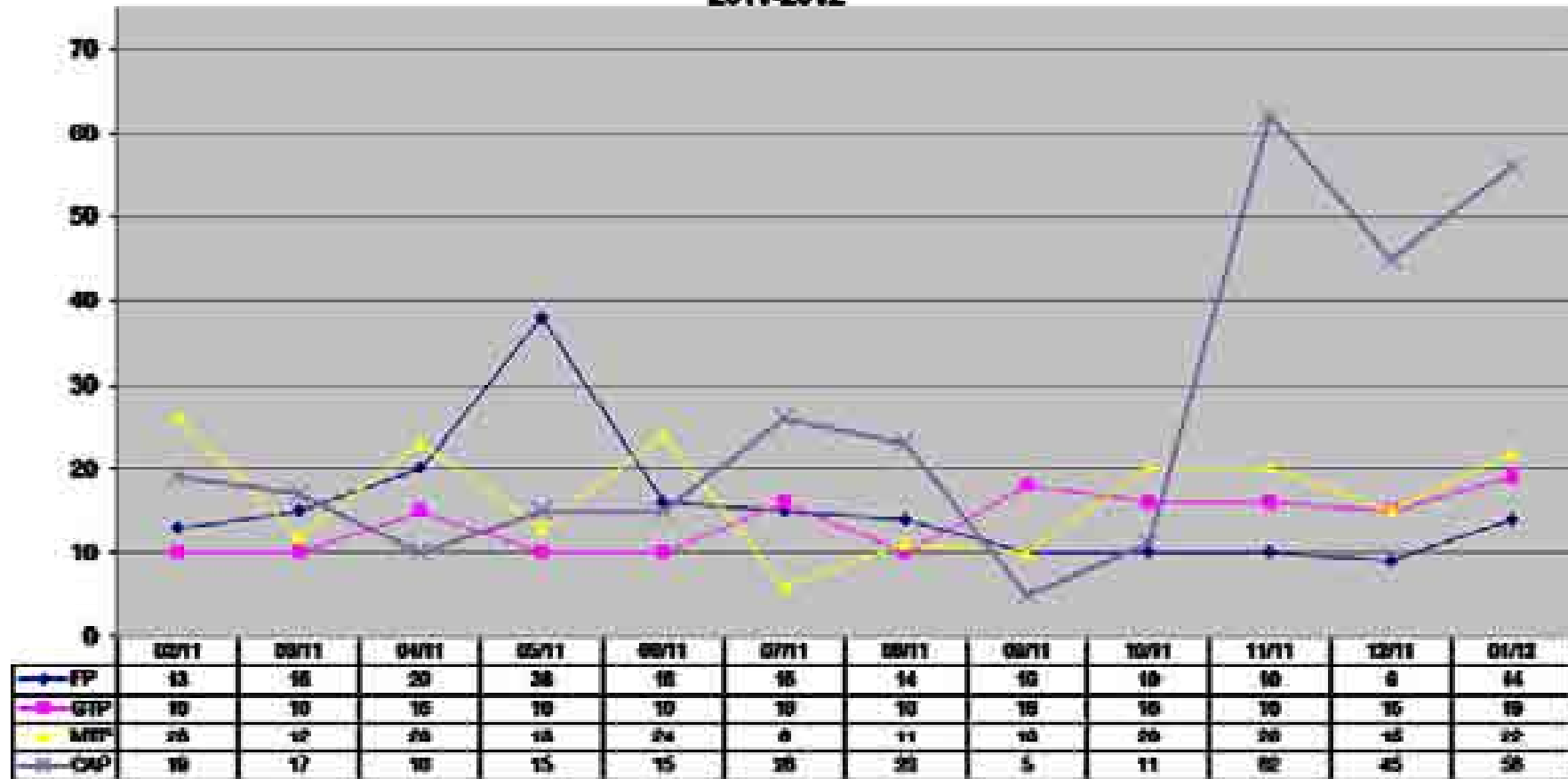
Issues: Featherston, Greytown and Martinborough Libraries: 2010-2012



**Transactions (excluding Council functions) for Featherston, Greytown and Martinborough
Libraries : 2010-2012**

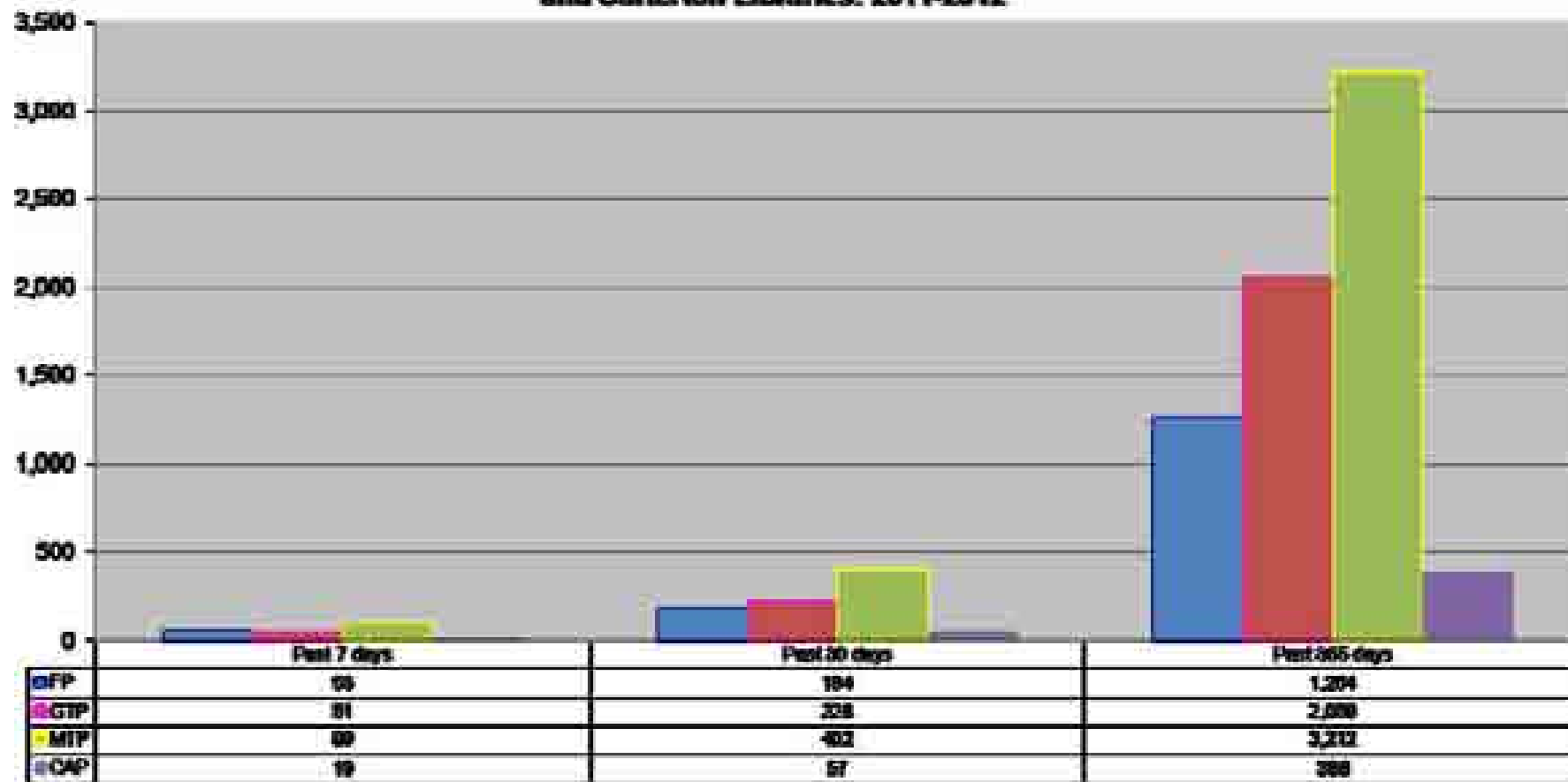


**New Borrowers added to Featherston, Greytown, Martinborough and Carterton Libraries
2011-2012**



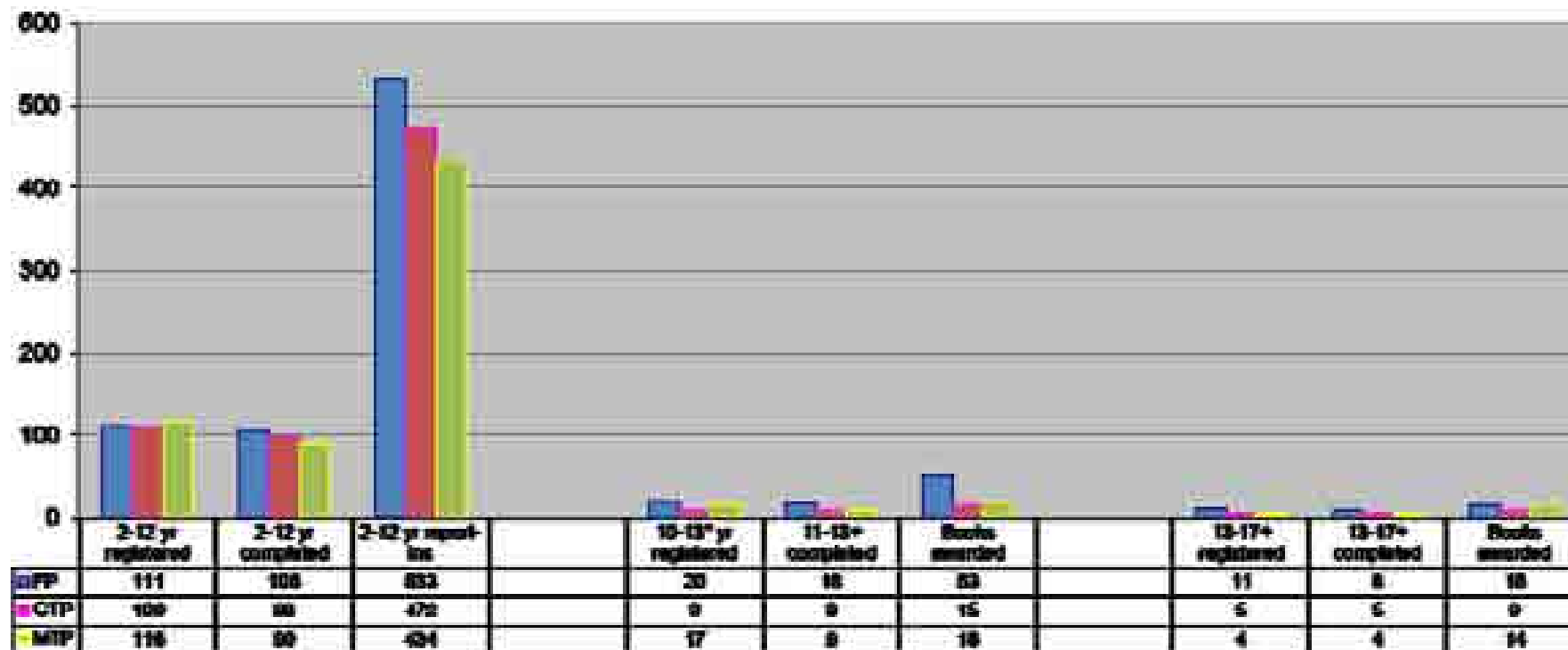
NB: Carterton Library has been included as the statistics surrounding the opening of the Events Centre may be of interest.

Wifi internet usage at Featherston, Greytown, Martinborough and Carterton Libraries: 2011-2012



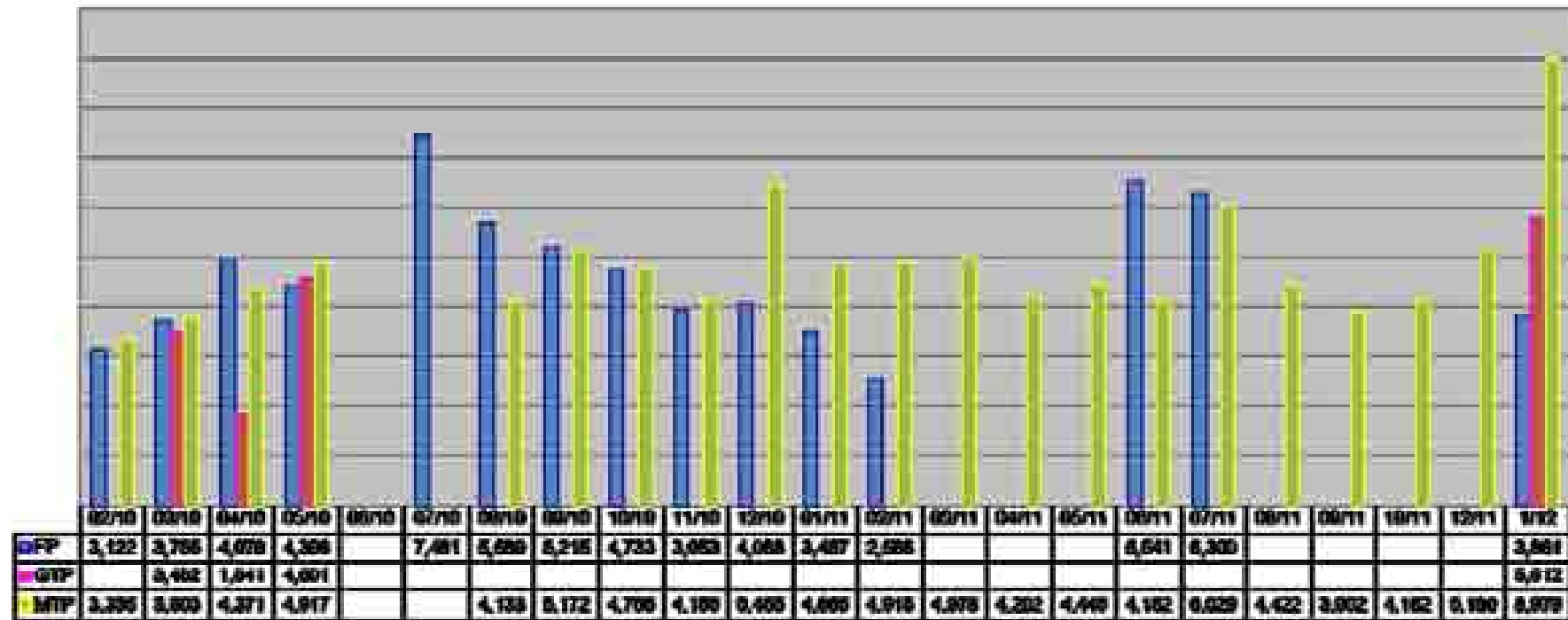
Note: Wifi usage statistics are provided by Aotearoa People's Network Kaharoa. APNK provide the public access computers available in WLS libraries free of charge to the public. Statistics for PC use are not available due to APNK technical difficulties, however these Wifi statistics show that Book issue statistic give only a partial picture of the overall library usage. Martinborough Library statistics consists of local and tourist usage, but observation within the library indicates a high percentage of that usage comes from tourists. (Carterton has been included to indicate Events Centre usage.)

**'Be a legend Read! Summer Reading Programme
Featherston, Greytown, Martinborough libraries**



Thanks to the Eastern & Central Community Trust who organise and fund the Summer Reading Programme a total of 346 children completed the programme. The statistics show individual library numbers of registrations and completions together with the amount of Report-ins with the librarians. Children in the main programme (2-12yr) can report in as many times as they like but are required to report-in 4 times with a librarian before being invited to the finale. The first four report-ins are rewarded with a prize and the finale is a culmination of the reading programme. The two older categories are rewarded with books. (Thanks also go to Ross Miller (Hodder Books) and Keith Bitchiner (Random Books) for their kind donation of book prizes.)

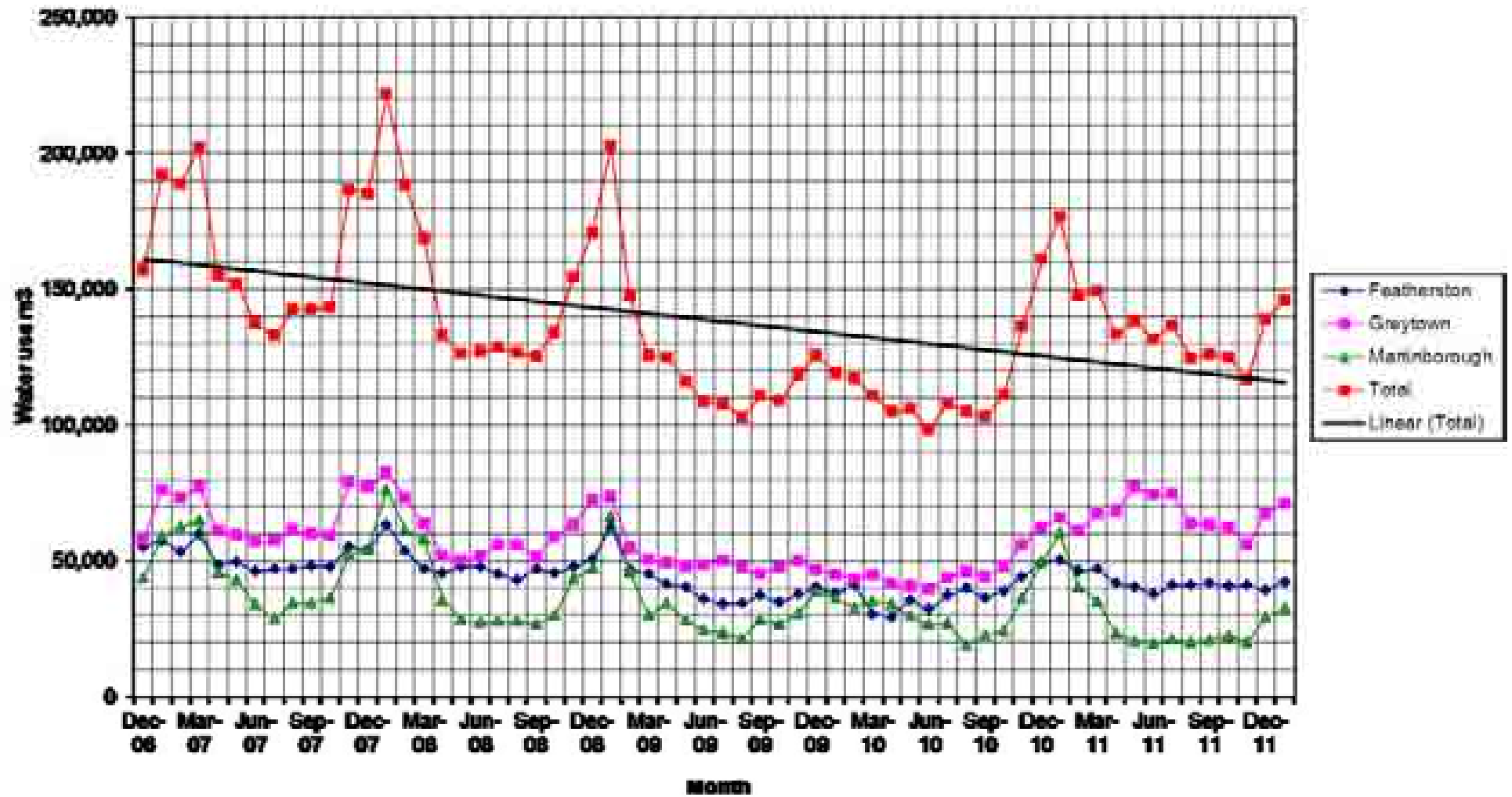
**Door count, Featherston, Greytown, Martinborough libraries
(no count = battery failure or human error)**



Door count statistics were erratic in 2011. The Greytown counter had been mis-sited and was re-sited more appropriately towards the end of 2011. The Featherston counter had some technical difficulties during the year as well. All problems have now been resolved and future door counts should be regular.

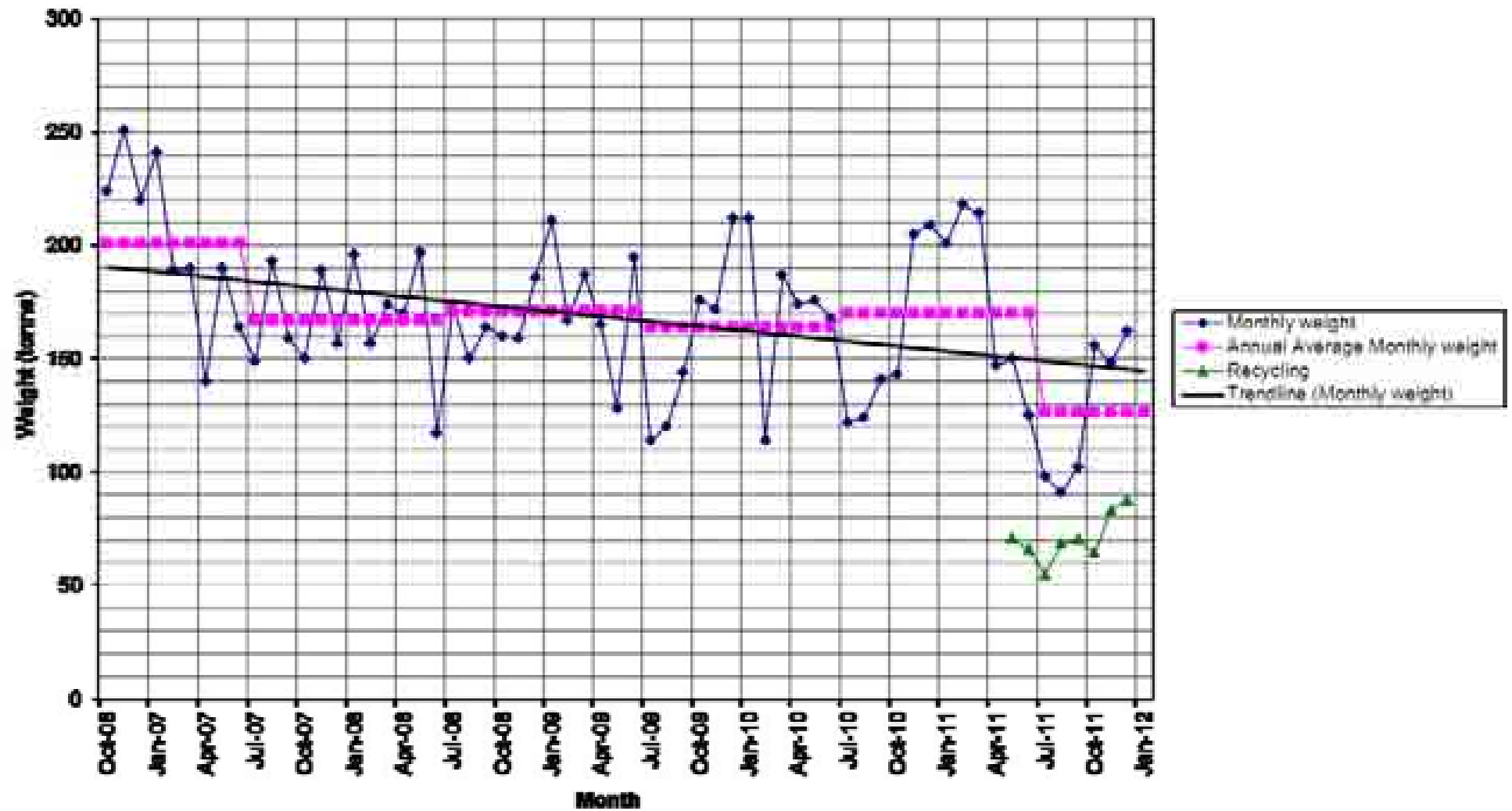
Appendix 2 – Water Usage

Water use South Wairarapa District Council



Appendix 3 – Waste Exported to Bonny Glenn Including Recycling

Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen



PLANNING AND ENVIRONMENT GROUP

1. Planning

1.1 Resource Consents

Officers received 17 consent applications since 1 December 2011. Eleven consents were approved since 1 December (three of which were received in October and November) all within the statutory timeframes. Officers now provide detailed fortnightly updates on all consents direct to Councillors and Community Board members, so consent details are not listed here.

1.2 Music events

1.2.1 *La De Da*

The La De Da music festival was granted Resource Consent (RC 3932) and was held on 30 December 2011 – 1 January 2012 at Daisy Bank Farm. In accordance with the resource consent issued for this event, Council officers will be conducting a debrief meeting with festival organisers in March 2012 to discuss how everything went in terms of the conditions of consent. Post-event investigations indicate the event was successful and compliant with the terms of the consent.

1.2.2 *Tora! Tora! Tora! Music festival*

Recently it came to the Planning Department's attention that a small music festival was organised for the Tora coastal area on 4-6 February 2012. The festival, called "Tora! Tora! Tora!", was held on private land and attracted up to 200 attendees. The organisers were not aware that resource consent and camping licences were required at the time, and there was insufficient time to issue them anyway. Therefore, for this year's event the Council and the festival organisers came to an agreement about covering the main issues of water, fire, emergency management, health (including toilets and hygiene) and noise management. The organisers are required to consult with Council to address these and any related issues at least 3 months before any future event.

1.2.3 *Forest and Bird 2012*

Another small music festival (not to exceed 1000 people) is proposed to be held on 10 March 2012 on private land on Western Lake Road, Featherston. The Planning Department and the Environmental Health Department have worked closely with the organisers to address water, fire, emergency management, health (including toilets and hygiene) and noise management. A Resource Consent application (RC 3970) has been submitted and is currently being assessed.

1.3 Trust House/Featherston Supermarket Application

Further submissions on the Trust House/Featherston Supermarket application closed on 8 February 2012. There are still submissions opposing the application so a hearing is likely and will be in approximately a month's time.

1.4 Policy

1.4.1 Lake Domain Development Plan

The Lake Domain Draft Development Plan is out for public consultation and submissions close on 17 February 2012.

1.5 Enforcement

1.5.1 Breach of RMA

A free range egg farm in Martinborough is in breach of its resource consent for failing to complete all resource consent conditions, including failing to operate according to an audited Risk Management Plan. Council officers visited the site in January 2012 and subsequently notified the SPCA for animal welfare concerns. The farm appeared to have been abandoned as there was no food, hen houses had not been cleaned in months, chickens were fending for themselves and dozens of carcasses littered the site. The owner has been asked to surrender the resource consent, and has recently cleaned up the carcasses. Officers will ensure the owner cleans the site to the Environmental Health team's satisfaction.

2. Building

2.1 Building consents

Processing statistics for: 1 December 2012 – 31 December 2012

Item	Period	Year to date	Same period last year	Annual Plan
Consents received	24	324	24	N/A
Consent processing performance (within 20wd's)	100%	99.69%	95.65%	90%
COA processing performance	0%	70%	100%	N/A
CCC processing performance	100%	98.39%	95.83%	100%

COA - Certificate of Acceptance

CCC - Code Compliance Certificate

Building consent numbers from 1 July 2012 to 9 February 2012 show as 174. For the same period the year before the number was 203.

Consents granted by project

Code	Type	Avg. Duration (Days)	No. of consents	Value
AA	Internal Alterations	10.0	1	11,500
AD	Single Story Brick Veneer with P&D	18.0	1	90,000
AF	Single Story Weatherboard with P&D	15.0	1	130,000
CE	Minor Commercial Work – no P/D	17.0	1	40,000

Code	Type	Avg. Duration (Days)	No. of consents	Value
CL	Commercial/Industrial \$500,001 - \$1,000,000	14.5	2	1,900,000
MA	Solid Fuel Heater	5.8	5	19,528
MG	Private Marquee >100sqm	1.0	1	850
MJ	Swimming/Spa Pools	10.5	2	13,600
NC	Single Story Weatherboard Urban	16	1	218,000
ND	Single Story Weatherboard Rural	7	1	225,000
NQ	Single Story Weatherboard Rural detached garage	6	1	70,000
NV	Multi Story Weatherboard Urban detached Garage	12.0	1	290,000
RB	Relocated Residential Dwelling - Rural	41.0	1	75,000
SB	Decks/Conservatories etc	14.0	3	53,000
SC	Minor Farm Buildings	10.5	2	28,800
SD	Large Farm Buildings	8.0	1	75,021
SF	Proprietary Garages Standard	7.0	1	18,000
SI	Proprietary Garages & sleepout - inc P/D	18.0	1	50,000
SJ	Garages, Custom Design	12.0	2	28,500
		12.0	29	3,336,799

Processing statistics for: 1 January 2012 – 31 January 2012

Item	Period	Year to date	Same period last year	Annual Plan
Consents received	20	326	18	N/A
Consent processing performance (within 20wd's)	100%	99.68%	100%	90%
COA processing performance	0%	70%	0%	N/A
CCC processing performance	100%	98.38%	100%	100%

COA - Certificate of Acceptance

CCC - Code Compliance Certificate

Building consent numbers from 1 July 2012 to 9 February 2012 show as 174. For the same period the year before the number was 203.

Consents granted by project

Code	Type	Avg. Duration (Days)	No. of consents	Value
AA	Internal Alterations	3.0	2	8,000
AB	Internal Alterations with P&D	1.0	1	15,000
MA	Solid Fuel Heater	6.0	1	3,500

Code	Type	Avg. Duration (Days)	No. of consents	Value
MD	Drainage Work – New Effluent Systems	12.0	1	15,000
NA	Single Story Brick Veneer Urban	14.0	1	250,000
NC	Single Story Weatherboard Urban	13.5	2	783,000
NE	Single Story Stucco/Texture Coat etc – Urban	2.0	1	150,000
NF	Single Story Stucco/Texture Coat etc – Rural	7.0	1	490,000
NL	Multi Story Stucco/Texture Coat etc – Rural	9.0	1	570,000
RA	Relocated Residential Dwelling - Urban	1.0	1	19,500
SC	Minor Farm Buildings	3.7	3	58,568
		6.0	15	2,362,568

2.2 Enforcement

2.2.1 Dangerous Buildings

Cape Palliser Road, Whatarangi

The buildings at Cape Palliser continue to be monitored. The demolition of another dwelling is due to be completed by the end of February.

2.3 Policy

None to report.

2.4 Other matters

2.4.1 Accreditation

The building department has just had their two yearly audit completed by IANZ (International Accreditation NZ) for their policies and procedures. An excellent result was achieved in that only 1 Corrective Action Request (CAR) was made by IANZ. It is worth noting that the two previous audits identified 7 and 10 CAR's. The IANZ auditors were very impressed with the building department's procedures and also the implementation of these procedures. The documented response sent to IANZ has been cleared even though the BCA had until 4 May 2012 to complete this. The Building Control Authority of the South Wairarapa District Council now fully complies with the Building (Accreditation of building consent authorities) Regulations 2006.

3. Environmental Health

3.1 Liquor licencing

28 Liquor licences were issued during December and 10 during January.

3.2 LA De Da concert Martinborough

Council staff actively monitored the stringent liquor licence conditions imposed. Adverse weather conditions made some of the compliance monitoring difficult because of access to the site.

This year a Liquor Ban area was in place for the immediate environs around the event and Pirinoa Road and the Martinborough square. Due to adverse weather conditions there were some problems with enforcing the liquor ban in the Dry River Road. Festival patron's cars were allowed to park on the roadside because the site was inaccessible to vehicles. This has been identified as a problem that will need to be addressed for any future events.

3.3 Food Bill Update

There is no change to the status of the new Food Bill. It has been through the select committee and MAF is hopeful that it will be passed in June 2012. Implementation would be six months later with a two year phase in period. As indicated in previous reports this mean a significant allocation of staff resources over this year and next year.

3.4 Martinborough Fair

All participating food operators at Martinborough Fair were inspected as usual during the February Fair. In general terms there was good compliance.

3.5 Noise Control

Council has continued with its zero tolerance policy for after hours noise complaints. This means that if a justified noise complaint has been received the attending officer issues an excessive noise direction (END) requiring the noise to cease for a period of 72 hours. Failure to comply with the END results in seizure. Council officers have been working proactively with Armourguard and have managed to effect seizures of a number of stereos at problem addresses. The aim is to have it known in the community that Council is serious about excessive noise and will take action where required.

49 Noise complaints were received from mid December to end of January. This resulted in 12 excessive noise direction (END) notices being issued and three seizures taking place.

3.6 Bylaws and Animal Control

3.3.1 Summer camping

Council employed a contract bylaws officers dedicated to actively police the coastal reserves on a daily basis over the summer holiday period. Generally campers were very well behaved and there were no significant concerns. Overall it was a positive outcome.

Bylaws staff worked well with contractors. There was a minor issue with miscommunication regarding refuse collection days at Ngawi and blocked public toilets. Both issues were able to be resolved at the time.

Council need to continue to communicate that there is a no dog policy at coastal reserves particularly the Tora camping areas. Although there is good signage and this information is included in the camping bylaw information brochures, we continue to get a problem with a small number of campers bringing dogs with them on holiday. Again we will be looking to improve information to users of this area and issue infringement notices for non compliance for next season.

The updated Camping Guide information booklet on camping reserves has been well received by the community and was freely distributed to campers.

The contract bylaws officer actively asked campers to provide feed back information about camping via Councils website.

3.3.2 Long Grass

Bylaws officers have been actively checking and issuing long grass notices to properties where conditions are likely to cause a hazard.

- 37 Long grass notices have been issued
- 12 have been issued a second notice
- 2 have had work done by contractor at the property owners cost.

3.3.3 Dog Control

The department has had a major effort to ensure compliance with the Dog Control Act for both registration and micro chipping of dogs. To date this has been very successful.

	December 2011	February 2012
Unregistered dogs	285	61
Non microchipped dogs	43	10

3.3.4 National Dog Data base

Council has reduced its error rate so that it is now in the top 10% of Councils for error reports.

Contact Officer: Glenn Bunny, Group Manager Planning & Environment

MAORI STANDING COMMITTEE

19 MARCH 2012

AGENDA ITEM 5.2

REPRESENTATION REVIEW

Purpose of Report

To inform members of the proposed representation of Council and community boards in preparation for the 2013 local government elections.

Recommendations

Officers recommend that the committee:

1. *Receive the information.*
2. *Provide a recommendation to Council on representation.*

1. Executive Summary

In accordance with the Local Government Electoral Act 2001 Council is required to review its representation arrangements in time for the next local government elections on 12 October 2013. This matter will be on the agenda for the 4 April 2012 Council meeting at which it will be proposed that:

- Council will comprise nine members elected from three wards (three from each ward) and the mayor at large; and
- That three Community Boards will be elected (Greytown, Featherston and Martinborough). They will each have four elected members and two appointed members from Council being councillors elected from the Ward.

The Maori Standing Committee is requested to provide a recommendation to Council on this proposal.

This recommendation needs to be provided in time for consideration at the 4 April 2012 Council meeting.

Contact Officer: Dr Jack Dowds, Chief Executive Officer

MAORI STANDING COMMITTEE

19 MARCH 2012

AGENDA ITEM 5.3

REMISSION AND POSTPONEMENT OF RATES ON MAORI FREEHOLD LAND POLICY

Purpose of Report

To inform members of proceedings of interest from the Policy and Finance Committee.

Recommendations

Officers recommend that the Committee:

1. *Receive the information.*

1. Executive Summary

S102(2)(e) Local Government Act requires local authorities to have a policy on the remission and postponement of rates on Maori freehold land.

The current operative policy is due for review by "LTCCP 2012".

2. Discussion

The current policy has been reviewed against current legislative requirements, and current operating conditions.

On the 22 February 2012 the Policy and Finance Committee accepted the recommendation from officers to roll over the existing policy until the 2015 LTP.

3. Appendices

Appendix 1 – Remission and Postponement of Rates on Maori Freehold Land Policy.

Prepared by: Paul Crimp, Group Manager Corporate Support

Appendix 1 - Remission and Postponement of Rates on Maori Freehold Land Policy

Remission and Postponement of Rates on Maori Freehold Land Policy

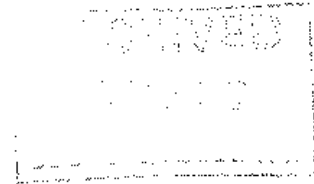
Objectives

1. To recognise that certain Maori owned land may have particular conditions, features, ownership structures, or other circumstances that make it appropriate to provide for relief from rates.
2. To recognise that the Council and the community benefit through the efficient collection of rates that are properly payable and the removal of rating debt that is considered non-collectable.
3. To meet the requirements of section 102 of the Local Government Act 2002 to have a policy on the remission and postponement of rates on Maori freehold land.

Conditions and Criteria

1. Application for remission or postponement under this policy should be made prior to the commencement of the rating year. Applications made after the commencement of the rating year may be accepted at the discretion of the Council. A separate application must be made for each year.
2. Owners or trustees making application should include the following information in their applications:
 - Details of the rating unit or units involved.
 - Documentation that shows that the land qualifies as land whose beneficial ownership has been determined by a freehold order issued by the Maori Land Court.
3. The Council may of its own volition investigate and grant remission or postponement of rates on any Maori freehold land in the District.
4. Relief, and the extent thereof, is at the sole discretion of the Council and may be cancelled and reduced at any time.
5. Council will give a remission or postponement of up to 100% of all rates for the year for which it is applied or based on the extent to which the remission or postponement of rates will:
 - Support the use of the land by the owners for traditional purposes.
 - Support the relationship of Maori and their cultural traditions with their ancestral lands.
 - Avoid further alienation of Maori freehold land.
 - Facilitate any wish of the owners to develop the land for economic use.
 - Recognise and take account of the presence of waahi tapu that may affect the use of the land for other purposes.

- Recognise and take account of the importance of the land for community goals relating to:
 - The preservation of the natural character of the coastal environment.
 - The protection of outstanding natural features.
 - The protection of significant indigenous vegetation and significant habitats of indigenous fauna.
 - Recognise the level of community services provided to the land and its occupiers.
 - Recognise matters relating to the physical accessibility of the land.
 - Provide for an efficient collection of rates and the removal of rating debt.
6. Decisions on the remission and postponement of rates on Maori freehold land may be delegated to Council officers or a Committee of the Council. All delegations will be recorded in the Council's delegation schedule.



8 February 2012

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741

Dear Suzanne

KOHUNUI MARAE REPRESENTATION ON MAORI STANDING COMMITTEE

On behalf of The Kohunui Marae Trustees I would like to confirm that Terry Te Maari is to represent Kohunui Marae on the Maori Standing Committee.

Yours sincerely

Anne Firmin

Anne Firmin
Secretary
Kohunui Marae Trustees
1645 Lake Ferry Road
RD1
Martinborough 5781